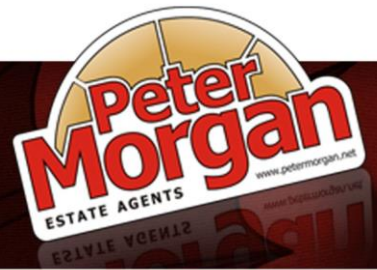


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Tenant Charges

Our non-refundable administration fee which includes one tenant reference, administration costs incurred during the processing of your references and holds the property subject to referencing and receipt of all relevant documentation (for a maximum of 28 days) - £210.00 (incl. VAT)

Any additional applicant/guarantor - £90.00 (incl. VAT)

Saturday move in (Subject to written availability) - £50.00 (incl. VAT)

Express move in (within 7 days, subject to written availability and referencing and receipt of all relevant documentation) - £75.00 (incl. VAT)

Changes to the move in date (once confirmed in writing and is requested by the tenant) - £15.00 (incl. VAT)

Extension and renewal documentation (paid at renewal) - £60.00 (incl. VAT)

Referencing fee to provide a reference to a third party when tenants vacate - £30.00 (incl. VAT)

Re-referencing fee (if there are any changes to the tenancy or a tenant wants to be removed or added) - £210.00 (incl. VAT)

Check-In fee (if tenant requests to be accompanied to the property upon move in) - £60.00 (incl. VAT)

Arrears letter - £8.00 (incl. VAT) per arrears letter sent

Arrears interest charge – 8% per year once the rent is 14 days late

Please note that all listed fees are non-refundable.

Please note that fees may differ if marketing for a property on behalf of an external management agent.

Please note that all of the above are subject to receipt of suitable references and relevant documentation.

Lettings Office | 35 Windsor Road Neath SA11 1NB | lettings@petermorgan.net | 01639 798200



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